

How to Establish a Certificate of Foreign Born

A Certificate of Foreign Born (CFB) is a record of birth established in the Nevada State Office of Vital Records to replace the birth record of an individual born in a foreign country to foreign parents.

The purpose of establishing a CFB is to have a functional birth record in the English language, for use in employment, school, etc. The record remains on file in the Nevada State Office of Vital Records, and certified copies may be purchased in the same fashion as Nevada-born records.

There are three ways to qualify to apply for a CFB:

1. Under Nevada Revised Statute (NRS) 440.303, "A person whose birth certificate or other evidence of birth is written in a language other than English, or the parent or guardian of that person, may apply to the state registrar for a birth certificate in the English language." The following must be submitted to this office to apply:
 - a) An application for Certificate of Foreign Born
 - b) The original certified birth record in a language other than English (will be returned)
 - c) An original translation of the original birth record, containing a notarized statement of the accuracy of the translation, executed by the translator (will be retained)
 - d) An original document issued by the U.S. Citizenship and Immigration Services (USCIS) showing that the subject of the record has entered this country legally (such as a stamped passport or permanent resident card) (will be returned)
 - e) A \$20 filing fee (provides one certified record- additional copies are \$13 each)
2. A CFB may also be established under NRS 440.303 **as the result of the adoption** of a person born in a foreign country- the following must also be submitted:
 - f) A certified decree of adoption (If the decree is in a language other than English, it must be submitted w/a notarized translation- both of these documents will be retained)
 - g) An original document showing adoptive parents are current residents of Nevada (such as a utility bill, rent receipt or voter registration card) (will be returned)
3. Under NRS 440.310(3), an adoptive parent(s) may apply for a CFB by submitting the following:
 - a) A certified Nevada State Report of Adoption, filed in accordance with the provisions of NRS 127.157
 - b) An original document showing adoptive parents are current residents of Nevada (such as a utility bill, rent receipt or voter registration card) (will be returned)
 - c) Evidence that the adopted person is a U.S. Citizen- this may be shown by submitting either:
 - An original U.S. Passport or Certificate of Citizenship belonging to the adopted person (will be returned) (in this case, please submit a photocopy of the decree) **OR**
 - (If the adoption took place after February 27, 2001)** A certified decree of adoption from a U.S. court **AND** an original document, such as a birth certificate (will be returned), showing that at least one of the adoptive parents is a U.S. Citizen (this is possible under the Child Citizenship Act, which states that a person automatically acquires U.S. citizenship upon the date their adoption is full and final, if at least one parent is a U.S. citizen, the person is under 18 years of age, and the person has entered the U.S. as an immigrant) **AND** an original document issued by the U.S. Citizenship and Immigration Services (USCIS) showing that the subject of the record has entered this country legally (such as a stamped passport or permanent resident card) (will be returned)
 - d) A \$20 filing fee (provides one certified record- additional copies are \$13 each)