



# Nevada State Health Division Technical Bulletin



Topic: Nursing Home Reporting Requirments	Bureau/Program: Bureau of Licensure and Certification
Bulletin #: BLC-05-01	
Date: November 7, 2005	
To: Nursing Home Providers	Contact: Pam Graham, Chief

This bulletin is intended to provide clarification to nursing homes on the reporting requirements under federal (42 C.F.R. 483.13(c)(1) - (4)) and state (NAC 449.74491) regulations concerning mistreatment, neglect, or abuse, including injuries of unknown origin, and misappropriation of resident property. On December 16, 2004 the Centers for Medicare and Medicaid Services (CMS) issued Survey and Certification Letter S&C-05-09 providing guidance to State Survey Agency Directors on the application of the federal regulations. A copy of that letter is attached.

Emphasis is directed to the guidance provided by CMS concerning injuries of unknown source. *“An injury should be classified as an “injury of unknown source” when both of the following conditions are met:*

- *The source of the injury was not observed by any person or the source of the injury could not be explained by the resident; **and***
- *The injury is suspicious because of the extent of the injury **or** the location of the injury (e.g., the injury is located in an area not generally vulnerable to trauma) **or** the number of injuries observed at one particular point in time **or** the incidence of the injuries over time.”*

Additionally, BLC will require any falls with significant injury to be reported. A significant injury would be one which requires the resident to be sent out of the facility for medical attention. Note that reporting requirements of the Division for Aging Services to comply with NRS 200.5091-200.50995 may differ. Please note, reporting is not required for falls without injury.

Facilities must adhere to the reporting timeframes identified in the regulations. The requirement that all alleged violations must be reported immediately is interpreted to be as soon as possible but not to exceed 24 hours. This report should identify the nature of the incident, the parties involved and any immediate actions taken by the facility.

The regulations then require the results of all investigations be reported to the facility administrator and to BLC within 5 working days of the incident. This report should identify the investigative steps taken by the facility, along with the disciplinary and/or preventive actions taken by the facility. The information should be thorough enough to provide clear explanation that the facility has considered all possible concerns and implemented actions to safeguard the individual resident and other residents at risk.

Approved by:   
Bradford Lee, M.D, State Health Officer

Approved by:   
Alex Haartz, MPH, Administrator



§483.13(c)(3): The facility must have evidence that all alleged violations are thoroughly investigated, and must prevent further potential abuse while the investigation is in progress.

§483.13(c)(4): The results of all investigations must be reported to the administrator or his designated representative and to other officials in accordance with State law (including to the State survey and certification agency) within 5 working days of the incident, and if the alleged violation is verified appropriate corrective action must be taken.

### **Discussion:**

Nursing homes must comply with requirements for participation, including reporting requirements set out in 42 C.F.R. §§ 483.13(c)(2) and (4). No state law can override the obligation of a nursing home to fulfill the requirements under 42 C.F.R. §483.13(c), so long as Medicare/Medicaid certification is in place.

As specified in 42 C.F.R. §§ 483.13(c)(2) and (4), the following alleged violations and the results of all investigations must be reported to the administrator of the facility, other officials in accordance with state law, and the state survey and certification agency. These alleged violations are defined as follows:

- *Mistreatment* - (A definition is not provided at this time.)
- *Neglect* - Failure to provide goods and services necessary to avoid physical harm, mental anguish, or mental illness (42 C.F.R. §488.301).
- *Abuse* - The willful infliction of injury, unreasonable confinement, intimidation, or punishment with resulting physical harm, pain or mental anguish (42 C.F.R. §488.301).
- *Injuries of unknown source* - An injury should be classified as an “injury of unknown source” when both of the following conditions are met:
  - The source of the injury was not observed by any person **or** the source of the injury could not be explained by the resident; **and**,
  - The injury is suspicious because of the extent of the injury **or** the location of the injury (e.g., the injury is located in an area not generally vulnerable to trauma) **or** the number of injuries observed at one particular point in time **or** the incidence of injuries over time.
- *Misappropriation of resident property* - The deliberate misplacement, exploitation, or wrongful, temporary or permanent use of a resident’s belongings or money without the resident’s consent (42 C.F.R. §488.301).

The facility must follow the timeframes established in the regulations; that is, the facility must ensure that all alleged violations are reported immediately to the administrator of the facility and to other officials in accordance with state law through established procedures (including to the state survey and certification agency in accordance with 42 C.F.R. §483.13(c)(2), and the results of all investigations must be reported to the administrator or his/her designated representative and to other officials in accordance with state law (including to the state survey and certification agency) within 5 working days of the incident in accordance with 42 C.F.R. §483.13(c)(4).

CMS believes “immediately” means as soon as possible, but ought not exceed 24 hours after discovery of the incident, in the absence of a shorter state timeframe requirement. Conformance with this definition requires that each state has a means to collect reports, even on off-duty hours (e.g., answering machine, voice mail, fax).

The phrase “in accordance with State law” modifies the word “officials” only. As such, state law may stipulate that alleged violations and the results of the investigations be reported to additional state officials beyond those specified in Federal regulations. This phrase does not modify what types of alleged violations must be reported or the timeframes in which the reports are to be made. As such, states may not eliminate the obligation for any of the alleged violations (i.e., mistreatment, neglect, abuse, injuries of unknown source, and misappropriation of resident property) to be reported, nor can the state establish longer time frames for reporting than mandated in the regulations at 42 C.F.R. §§ 483.13(c)(2) and (4).

**State Survey Agency Action:** State survey and certification agencies must ensure Medicare/Medicaid participating facilities are following these reporting requirements. Self-reported incidents should be managed and entered into the ASPEN Complaints/Incidents Tracking System (ACTS), in accordance with the instructions found in S&C-04-09\*.

**Effective Date:** The information contained in this memorandum clarifies current policy and must be implemented no later than 30 days after issuance of this memorandum.

**Training:** This clarification should be shared with all survey and certification staff, surveyors, their managers, and the state/RO training coordinator.

/s/  
Thomas E. Hamilton

cc: Survey and Certification Regional Office Management

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\* Currently, States enter into ACTS all complaints that allege noncompliance with Federal requirements. For incidents self-reported from nursing homes, however, only those self-reported incidents that result in an onsite survey of Federal requirements are entered. In the future, CMS will be conducting a feasibility analysis to discern the value of requiring the entry of data into ACTS of all Federal-mandated self-reported incidents received by the SA and any other incident that leads to an onsite survey of Federal requirements or conditions.