

October 15, 2008

**IMPORTANT NOTICE – PLEASE READ CAREFULLY**

**RE: Medication Administration Testing Changes**

Dear Administrator:

According to Nevada Revised Statutes (NRS) 449.037 (6)(e), caregivers employed in residential facilities for groups who assist residents with their medications, must successfully complete training and pass an examination approved by the Health Division.

Nevada Administrative Code (NAC) 449.196 (3)(a) indicates that in addition to that training, a caregiver must receive three hours of additional training at least every three years. NAC 449.196 (3)(b) requires that at least every three years a caregiver must pass an examination relating to the management of medications that has been approved by the Bureau of Licensure and Certification.

The Bureau has recently developed an approved refresher examination which comprehensively tests a caregiver on all medication regulations and on all aspects of medication assistance. You may still provide the medication refresher training, but your caregivers will now have to take the new examination with an approved testing proctor and pass with a minimum score of 75%. This will fulfill the requirement listed in NAC 449.196 (3)(b). The list of approved testing proctors is attached.

Starting January 1, 2009, you will need to contact one of the proctors to arrange for a testing date and time. Be aware that some proctors might charge a small administrative fee for this service. After your caregiver has completed the examination, the proctor will grade the exam and issue your caregiver a certificate that indicates that they passed the examination. Please place the certificate in your caregiver's employee file. The examination will remain with the proctor and will be sent to the Bureau.

If you have any questions concerning the instructions contained in this letter, please contact our office at (775) 687-4475.

Sincerely,

Patricia Chambers, RN, HFS III  
For Marla McDade Williams, MPA, Bureau Chief

Enclosures: 1 Page Approved Examination Proctors