

APPLICATION DOCUMENTS REQUIRED FOR
HOMES FOR INDIVIDUAL RESIDENTIAL CARE (HIC)
 INITIAL/CHOW APPLICATION

RETURNED TO HCQC	DOCUMENT	REFERENCE
	APPLICATION FORM (must be NOTORIZED ORIGINAL)	NRS 449.040
	FEE OF \$1764.00 + FEE PER BED OF \$184.00	NAC 449.016
	BUSINESS LICENSE ZONING APPROVAL	NAC 449.011(4)(e) NRS 449.040(10)
	LEASE AGREEMENT (if applicable)	NAC 449.011(4)(f)
	PARTNERSHIP AGREEMENT (if applicable)	NAC 49.011(4)(a)(4)
	ARTICLES OF INCORPORATION (for corporations only) ARTICLES OF ORGANIZATION (for LLC's only)	NAC 449.011(4)(g)
	GOVERNING BODY BYLAWS (for corporations only) OPERATING AGREEMENT (for LLC's only)	NAC 449.011(4)(g)
	3 YEAR BUSINESS HISTORY (if less than 3 year history, then resume(s) and 3 letters of reference for the applicant(s) including corporate officers)	NAC 449.011(3)
	FINANCIAL STATUS INFORMATION or STATEMENT	NAC 449.011(3)
	RESUME FOR DIRECTOR	NRS 449.0355
	3 LETTERS OF REFERENCE FOR DIRECTOR	NAC 449.011(3)
	HIGH SCHOOL DIPLOMA OR EQUIVALENT FOR DIRECTOR	NAC 449.15521(1)
	PROOF THAT DIRECTOR IS 21 YEARS OLD	NAC 449.15521(1)
	CERTIFICATE OF OCCUPANCY FROM STATE FIRE MARSHAL	NRS 449.150(1)
	MEDICAL LABS ATTESTATION	NRS 652.080
	FLOOR PLAN WITH DIMENSIONS	NRS 449.040(7)
	BILL OF SALE (for CHOW only)	NRS 449.040(7)
	RENEWAL NOTICE ATTESTATION	
	SURETY BOND	NRS 449.065
	FORM INDICATING COMPLIANCE WITH NRS 449.176 TO NRS 449.188 FOR EMPLOYEES AND/OR INDEPENDENT CONTRACTORS	NRS 449.176
	APPLICANT/ LICENSEE MUST SUBMIT FINGERPRINTS AND A BACKGROUND CHECK REPORT INCLUDING ALL CORPORATE OFFICERS	NRS 449.176
	ELDER ABUSE, NEGLECT & EXPLOITATION TRAINING	SENATE BILL (SB) 129 - 2011
	MANDATORY TRAINING/DESK REVIEW PRIOR TO SURVEY: YOU WILL BE CONTACTED FOR A MEETING	
	SAFE INJECTIONS ATTESTATION: PLEASE ASK LICENSING PROCESSOR FOR THIS ATTESTATION	SENATE BILL (SB) 419 - 2011