

APPLICATION DOCUMENTS
FOR
PERSONAL CARE ATTENDANT AGENCIES (PCA)
INITIAL/CHOW APPLICATION

RETURNED TO HCQC	DOCUMENT	REFERENCE
	APPLICATION FORM (must be NOTORIZED ORIGINAL)	NRS 449.040
	FEE OF \$1374.00	LCB File #R078-06 Sect. 26
	BUSINESS LICENSE ZONING APPROVAL	NAC 449.011(4)(e) NRS 449.040(10)
	CERTIFICATE OF INSURANCE	LCB File #R078-06 Sect. 14
	SURETY BOND (must be ORIGINAL)	NRS 449.065
	LEASE AGREEMENT (if applicable)	NAC 449.011(4)(f)
	PARTNERSHIP AGREEMENT (if applicable)	NAC 49.011(4)(a)(4)
	ARTICLES OF INCORPORATION (for corporations only) ARTICLES OF ORGANIZATION (for LLC's only)	NAC 449.011(4)(g)
	GOVERNING BODY BYLAWS (for corporations only) OPERATING AGREEMENT (for LLC's only)	NAC 449.011(4)(g)
	3 YEAR BUSINESS HISTORY (if less than 3 year history, then resume(s) and 3 letters of reference for the applicant(s) including corporate officers)	NAC 449.011(3)
	FINANCIAL STATUS INFORMATION or STATEMENT	NAC 449.011(3)
	RESUME FOR DIRECTOR	LCB File #R078-06 Sect. 15
	3 LETTERS OF REFERENCE FOR DIRECTOR	NAC 449.011(3)
	HIGH SCHOOL DIPLOMA OR EQUIVALENT FOR DIRECTOR	LCB File #R078-06 Sect. 15
	PROOF THAT ADMINISTRATOR IS 21 YEARS OLD	LCB File #R078-06 Sect. 14
	FORM INDICATING COMPLIANCE WITH NRS 449.179 TO NRS 449.188	NRS 449.179
	APPLICANT/ LICENSEE MUST SUBMIT FINGERPRINTS TO DEPARTMENT OF PUBLIC SAFETY AND SUBMT A BACKGROUND CHECK REPORT (INCLUDING ALL CORPORATE OFFICERS)	NRS 449.176
	CERTIFICATE OF COMPLIANCE FROM STATE FIRE MARSHAL	NRS 449.150(1)
	MEDICAL LABORATORY ATTESTATION FORM	NRS 652.080
	RENEWAL ATTESTATION FORM	
	MANDATORY TRAINING/DESK REVIEW PRIOR TO SURVEY: YOU WILL BE CONTACTED FOR A MEETING	
	BILL OF SALE (For Change of Ownership only)	NRS 449.040(7)
	ELDER ABUSE, NEGLECT & EXPLOITATION TRAINING	SENATE BILL (SB) 129 - 2011