



# CLINICAL LABORATORY PERSONNEL CERTIFICATION APPLICATION GUIDELINE

NEVADA STATE HEALTH DIVISION  
Bureau of Health Care Quality and Compliance  
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[http://www.health.nv.gov/HCQC\\_Medical.htm](http://www.health.nv.gov/HCQC_Medical.htm)

Most areas of this application are self-explanatory; however, to obtain your certificate more quickly, here are some pointers:

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## PERSONAL INFORMATION

- You must provide your home mailing address. It is our policy to send correspondence to the applicant and not their place of employment.
- If you move, it is your responsibility to fill out a change of address form and either mail or fax it to us. It is important to have your address updated so you receive correspondence from us.

## LABORATORY INFORMATION

- It is very important to fill out this section completely. You must provide the correct address and phone number of the laboratory you work for.
- The Nevada lab license number is not the CLIA number. This number will be four digits followed by either EXL, REG, or LIC. (ex: 5555EXL-2)

## CHILD SUPPORT SECTION (BELOW PERSONAL & LAB INFORMATION)

- You must choose ONE of the three boxes. (Even if you do not have any children or your children are grown-up). Choosing all three is incorrect.
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## ASSISTANTS

- In the state of Nevada we recognize phlebotomists as Lab Assistants and Office Lab Assistants.
- Lab assistants are phlebotomists who work in an independent licensed lab (not a doctor's office).
- If you are applying for a Lab Assistant certification, you will need to attach a copy of your high school diploma or GED. (We will not accept college transcripts unless it states your high school graduation date or a higher degree.)
  - If your high school diploma is foreign, it will need to be evaluated by an evaluation agency.
- Office lab assistants are phlebotomists and medical assistants who work in a physician's private practice. (This includes MAs, LPNs, RNs, and CNAs.) NOTE: The director must sign the application.

## TECHNOLOGISTS AND TECHNICIANS

- College transcripts are required and they must come DIRECTLY from the college/university to the address stated above.
- If your transcripts are foreign, they must be evaluated by an approved agency.
- WE WILL NOT ACCEPT ANY COPIES OR FAXES OF TRANSCRIPTS.
- In order to be a Blood Gas Technologist all you will need is a copy of your NBRC card.
- The state of Nevada recognizes a Medical Technologist as a Clinical Laboratory Technologist.

## POINT OF CARE ANALYST

- Point of Care Analysts must provide a letter stating they have "successfully completed training approved by a director in performing the preanalytic, analytic, and postanalytic phases of point of care testing."